Guide to Resources and Services

RESEARCH ASSISTANCE

- College Liaison Librarians provide one-on-one research consultations by appointment.
- Find your Librarian at https://lib.colostate.edu/services/research-assistance/
- Ask Us! https://lib.colostate.edu/services/ask-us/

OFF-CAMPUS ACCESS

- Go through https://secure.colostate.edu and use your eID.
- 24/7 access to Web-based library catalogs, databases, and full-text resources (via the Library home page).

BORROWING PRIVILEGES

- Your CSU ID card checks out circulating books, government documents, bound journals, ebooks (CSU’s 450,000+ academic titles and Poudre River Public Library District’s [PRPLD] popular reading collection; check the box in your RamWeb account to opt in for access to PRPLD titles), iPads, and laptops (check with Loan/Reserve Desk for rules). Faculty, staff, and graduate students may renew books up to 60 months (although subject to recall).
- All users may renew materials on the Web, in person, or by phone.

ONLINE CATALOGS

- Library Catalog (PRIMO), https://primo.library.colostate.edu/
- Regional Catalog (Prospector), http://prospectorhome.coalliance.org/
  - Search several regional libraries at once. Request and borrow books unavailable at CSU.
  - Pick-up books at the Loan/Reserve Desk at Morgan Library. Generally 3-4 day turnaround time.

FIND ELECTRONIC RESOURCES & DATABASES (“A-Z Database List”) http://libguides.colostate.edu/az.php

- Access 200+ periodical indexes, full-text databases, and other resources through the library’s A-Z Database List.
- Use FindIt@CSU to link to full-text articles or other available options (see back of page for more information).
- Browse 53,000+ journals by title (select 0-9, A-Z) http://col.st/uwDRR.
- Cited reference searching via Web of Science (access from Find Electronic Resources & Databases page).

INTERLIBRARY LOAN https://lib.colostate.edu/services/interlibrary-loan/

- Request any book or article unavailable in Colorado State University Libraries. Articles available in print at the libraries can also be requested through ILL. Print articles will be scanned and delivered electronically.
- Over 90% of articles requested are delivered within 3 working days. View articles via Electronically Received Articles section of ILLiad (they will be in PDF).

COURSE RESERVES https://lib.colostate.edu/find/reserves/

  FAQ: https://lib.colostate.edu/find/reserves/frequently-asked-questions/

- Why use course reserve? Required readings placed on reserve allow students timely, unencumbered access.
- Electronic Reserve (ER) allows 24/7 access to online reading throughout the semester. ER is our default reserve service.
- Instructor owned textbooks and library books may be placed on Shelf Reserve (located at Loan/Reserve Desk).
LIBRARY INSTRUCTION [https://lib.colostate.edu/services/instruction/library-instruction/](https://lib.colostate.edu/services/instruction/library-instruction/)
- Tailored face-to-face library instruction and/or customized research guides for classes.
- Sessions can be held in Morgan Library’s Computer Classrooms which are equipped with workstations for demonstration and hands-on instruction, or in large courses’ regular classrooms.
- Consultations on assignments that require students to conduct research and use information resources. Instructors are encouraged to combine library instruction with a research assignment.

ENDNOTE [http://libguides.colostate.edu/endnote](http://libguides.colostate.edu/endnote)
- EndNote, a bibliography management tool, is available for users in the Morgan Library on all desktop and laptop computers in the library.

**USING CSU’S JOURNAL COLLECTION: FindIt@CSU**

FindIt is your pathfinder to a number of services at the CSU Libraries:
- It will take you to the PRIMO record for that article or book
- From PRIMO record, link to the full-text of a journal article if CSU has a current subscription or see call number and location of print journals
- Check whether CSU owns the journal or book.
- Automatically fill out the InterLibrary Loan form.

**Two Ways to Use FindIt:**

1. **Databases:** The FindIt button appears next to citations within many library databases. Clicking on the button takes you to the record in PRIMO.
2. **Journal Titles:** [http://col.st/gdlDk](http://col.st/gdlDk)

   The Journal Titles form can be used to browse the Libraries’ online journal collection, search for a specific journal title, or link directly to an article if a complete citation is available. To link directly to an article, provide the journal title or ISSN, date, volume, issue and start page. ISSN searching is the most accurate.

**FindIt@CSU and Google Scholar**

The FindIt button can be activated within Google Scholar to provide easy access to CSU’s online subscriptions. Google searches across many disciplines and covers a wide variety of resources, including journal articles, theses, books, abstracts, and more. Although Google Scholar is aimed at the academic community, it uses a very broad definition of "scholarly literature." *It is important to realize that not everything in Google Scholar is peer reviewed.*

**Configuring Google Scholar to Display the FindIt@CSU Link**

The FindIt link will automatically display for users accessing Google Scholar from on campus, but off-campus users will have to configure Google Scholar to display the link. See [http://libguides.colostate.edu/googlescholar](http://libguides.colostate.edu/googlescholar) for instructions on configuring Google Scholar.

Example of FindIt@CSU display within Google Scholar results:

//html] Shrinking the food-print: A qualitative study into consumer perceptions, experiences and attitudes towards healthy and environmentally friendly food …

[html science.direct.com]

AC Hoek, DL Pearson, SW James, MA Lawrence, S Friel - Appetite, 2017 - Elsevier

Abstract Internationally, there is increasing recognition of the importance of multilevel policies and actions that address healthy and environmentally friendly food behaviours. However, it is not yet clear which actions are most suitable to support consumers to adopt.

Cited by: Related articles. All versions. Web of Science: 1. Cite. Save. More

**HELP DESK (970-491-1841)**

The Morgan Library Help Desk offers a single service point to help you with your research and technology needs. Obtain assistance with using: article databases and other research materials; off-campus databases; Libraries’ Web site; electronic reserve; applications on library computers (including printing); and more. Stop at this desk for referrals to subject librarians, locating books, reserving a presentation room, large-format poster plotting/printing, and preliminary help with your computer.